



PARKS, RECREATION & CULTURAL ARTS DEPARTMENT

3801 S. Pine Island Road, Davie, FL 33328
Phone: 954.797.1145 • Fax: 954.797.1148 • www.davie-fl.gov

TOWN OF DAVIE FACILITY PERMIT RULES & REGULATIONS

1. After the facility has been sufficiently checked, in the estimation of the park staff, and it has been determined that there has been no damage to park property, the deposit will be returned to the permit holder within a reasonable time. Failure to clean the facility properly, damage to park property, or violation of the park rules will result in the loss of the deposit. All deposits will be processed and mailed to the name and address listed on the original contract.
2. All vehicles must stay on paved roadways or in designated parking spots.
3. All dogs/pets must be on a leash no longer than six (6) feet in length and under the control of the owner. Dogs/pets are not permitted in Town Sports Complex Parks and/or any Town park sports field, in playground areas and/or as posted.
4. No excessive noise or music will be allowed at the parks.
5. The sale of any articles, food, or beverage to the general public without specific written approval from the Town of Davie Parks & Recreation Department is prohibited.
6. All catering agreements must be noted on the park facility permit.
7. Any equipment or activities brought into the park or meeting room by private vendor hired by the permit holder must be approved by the Town of Davie Parks & Recreation Department by a specific use permit as additional insured, so as to provide adequate coverage for the protection of the Town and its property.

A general liability certificate of insurance stating the "Town of Davie as an additional insured certificate holder" for one million dollars must be provided two weeks prior to your scheduled event. Activities that require insurance in the amount of one million dollars shall include, but are not limited to bounce houses, inflatable slides, three in one inflatable activity centers, pony rides, and petting zoos. Activities NOT ALLOWED in Town facilities include, but are not limited to, water slides, slip and slides, inflatable pools, any activity that includes water, trackless trains, and rock climbing walls.

8. Any signs or banners to be posted at the site must have approval in writing by the Town of Davie Parks & Recreation Director or designee.
9. If you decide to cancel, please call 954 -797-1147 before your meeting time and date in order to do so. There will be a \$10.00 administrative fee charged if for any reason you cancel, change the date/time, or arrive late. Refunds generally take three (3) weeks for processing. No refunds for cancellations given due to inclement weather on the day of the permit.
10. Your reservation will be held for ten days after the date on the front of the contract. If payment, signed permit, and signed rules and regulations are not returned by this date, your reservation will be automatically cancelled.

I understand that the non-compliance with any of the above stated rules may result in the revocation of this permit, loss of clean-up security deposit and refusal of any subsequent permit applications for a period of time up to one year.

In Case of Emergency please contact the Park Ranger at 954-275-8504

Signature_____

Date_____

"SMOKING POLICY" (Town Ordinance #2003-13): Smoking is limited to parking areas when in Town Parks conduct sport programs/events. Thank you for your cooperation.

Passive Activities - shall not be required to provide any general liability insurance. These activities shall include, but not be limited to, group meetings for homeowners' associations and civic groups, instructional classes for arts and crafts, sewing and cards clubs, lectures; seminars, clowns, characters, magicians, and face painting

Semi-active Activities - shall provide a minimum of two hundred fifty thousand dollars (\$250,000.00) general liability insurance and shall add the Town of Davie as additional insured. These activities have moderate risk liability and shall include, but not be limited to, classes for dance, thi-ching, aerobics, and golf.

Active Activities - shall provide a minimum of one million dollars (\$1,000,000.00) general liability insurance and shall add the Town of Davie as additional insured. These activities have high risk liability and shall include, but not be limited to, classes for martial contact arts, boxing, cycling, swimming, jogging, archery, athletic activities, equestrian activities, open public concerts, Bounce Houses, Inflatable Slides, three in one inflatable activity centers, Petting Zoo's, Pony Rides, and Wildlife Animal Shows.

Additional Insured must be stated as follows in the bottom left hand corner of the Certificate of Liability Insurance.

**Town of Davie
ATTN: David Flaherty
3801 S. Pine Island Road
Davie, FL 33328**